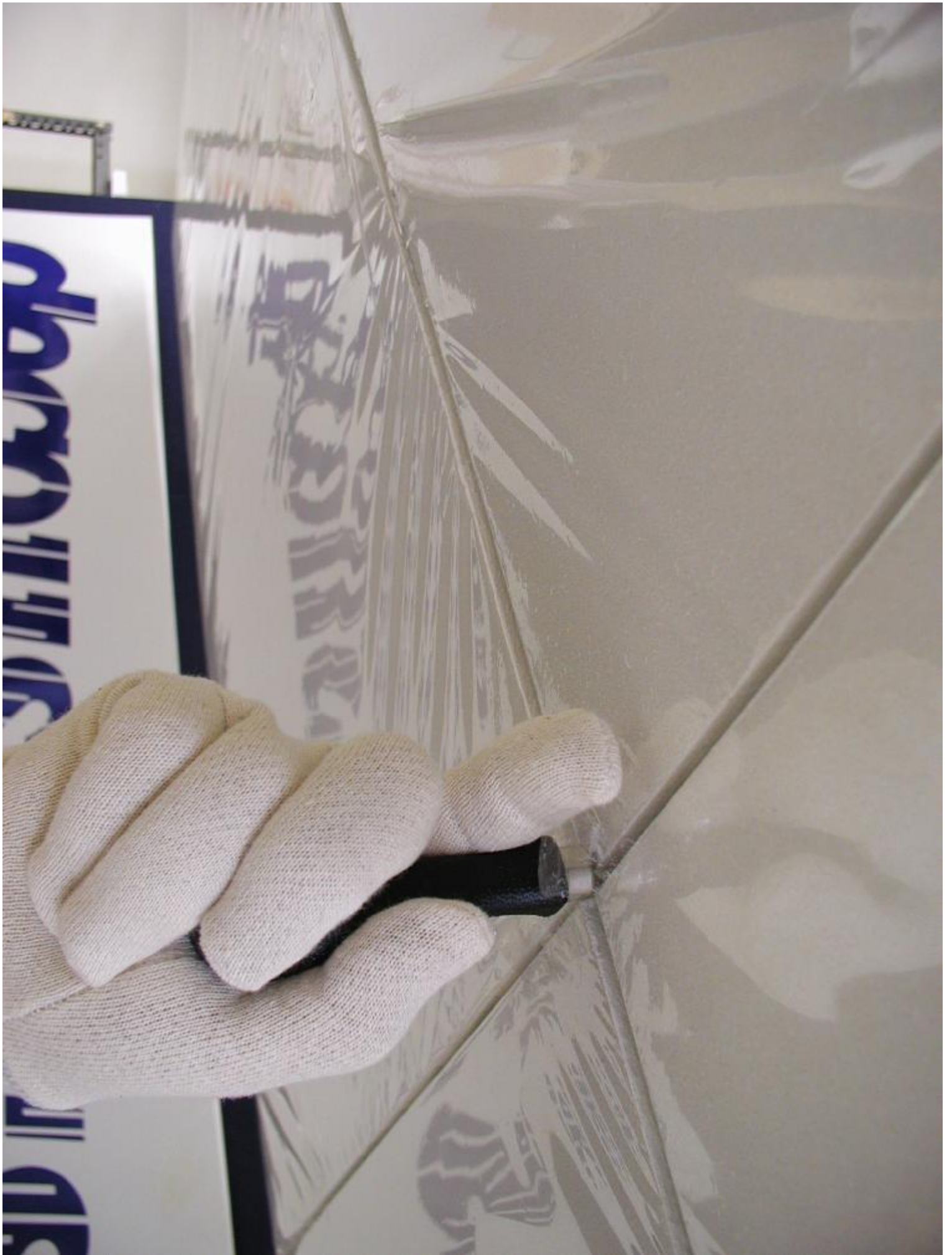


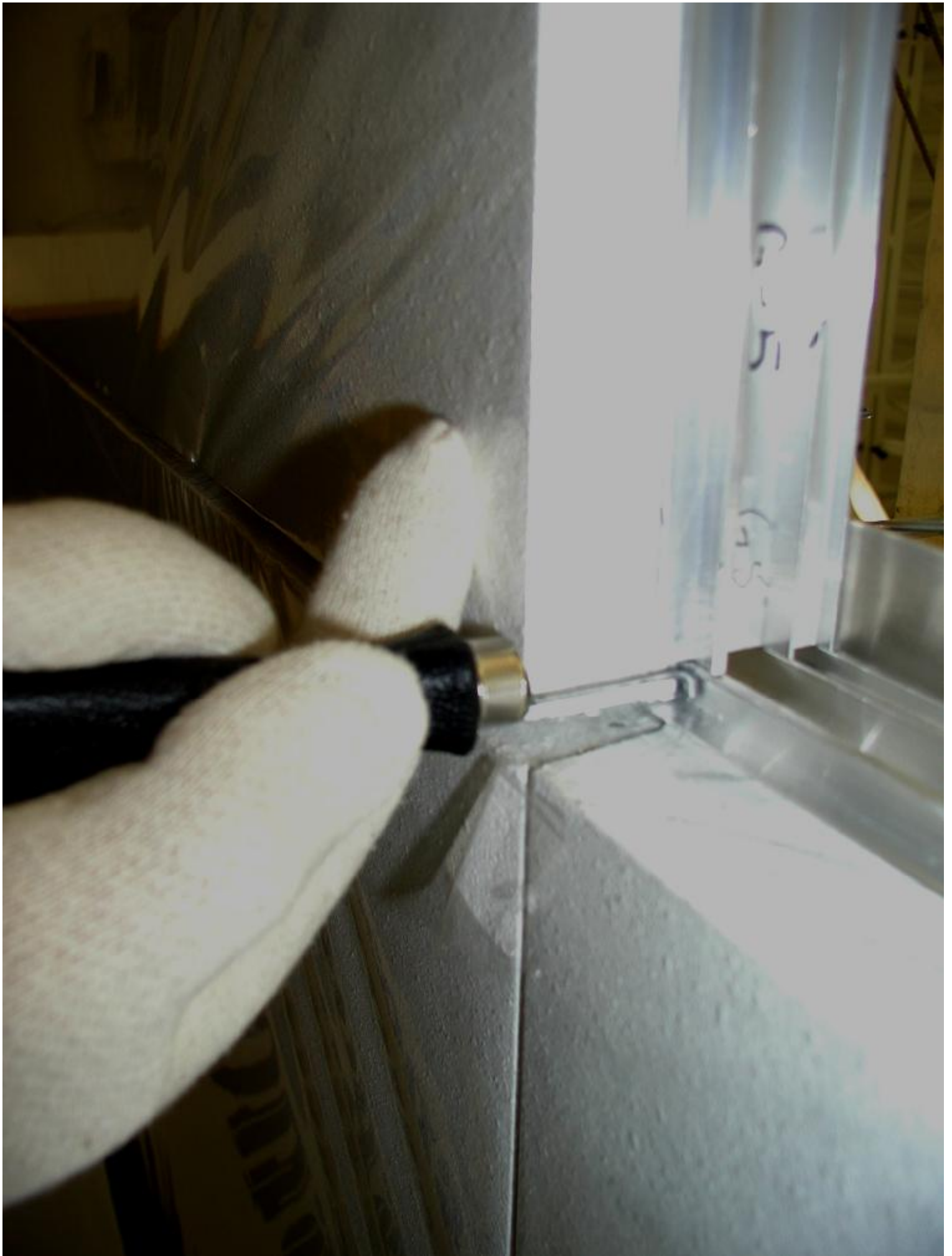
Ceilencio Custom Panel Removal Instructions

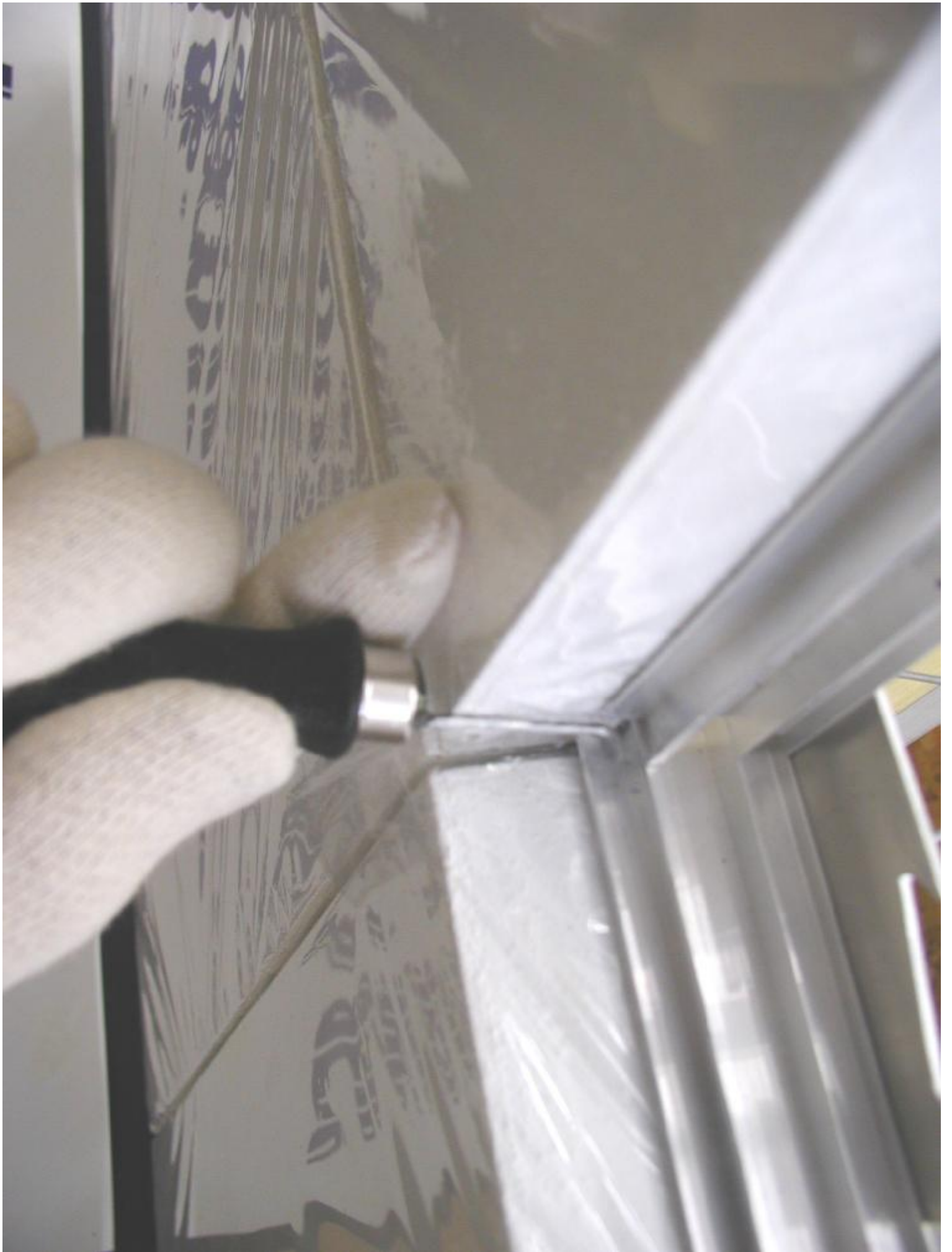
1. Use Decoustics *Panel Removal Tool* at intersection of ceiling panels. (Photo 1).
2. Look carefully into the panel joint area and determine which direction the grid assembly is configured.
3. Insert *Panel Removal Tool* into the space between panels at the panel intersection. (Photo 2 & 3 – photo 3 shows tool position with panel removed).
4. Rotate hook behind panel at cross tee (it is not possible to rotate hook at main tee as a fin on the bottom of the tee will prevent this). (Photo 4 – shows tool position with panel removed).
5. Pull down gently keeping tool engaged behind panel (**do not let tool slip down panel edge** as this will damage the panel), until panel edge can be held with free hand. (Note: only touch panel when wearing clean white gloves). (Photo 5).
6. Lower panel to spring limits. (Photo 6).
7. Release springs from “butterflies” on one edge of panel (and at adjacent edges if applicable) leaving one edge with springs attached in the same direction. (Photo 7).
8. Lower panel carefully using the attached springs (on one edge) as a hinge. (Photo 8).
9. If total panel removal is required, release the remaining springs, and wearing clean white gloves, remove panel.
10. For re-installation engage springs into the “butterflies” along one edge of panel, with the ends of the springs resting on the “butterfly”. Do not push springs upwards.
11. Swing panel into place and engage the remaining springs. (Photo 9).
12. Wearing a pair of clean white gloves gently push the panel upwards until the springs snap open holding the panel in place. (Photo 10).

If you have any questions call us at 800-387-3809













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